

DARBY TOWNSHIP
March 13, 2023
MEETING MINUTES

The Darby Township Trustees met in regular session on Monday, March 13, 2023 at 7:30 p.m. at the Darby Township Hall with the following township official's present: Dennis Blumenschein, James Scheiderer, David Huston, and Connie Priday. Also present was Scott Smith, and Tim Underhill.

Chairman Blumenschein called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the February 13, 2023 monthly meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Scheiderer made a motion to approve the minutes as presented. Mr. Huston seconded the motion. Minutes were approved as presented.

Sheriff's Report:

Deputy Anspach had no information to share. The Trustees asked that the Sheriff's Office provide two officer at the Memorial Day parade and ceremony on May 29, 2023. Deputy Anspach was thanked for directing traffic at Fairbanks Schools during the students arrival time.

Township residents/visitors' business/concerns:

Mr. Underhill provided his signed 2023 mowing contract and insurance information.

Zoning Inspector Report:

Mr. Smith

- Permits Issued:
 - Blake and Joan Smith, 10160 Smith Drive, Plain City – inground pool
 - Steven McFaddin, 9949 St. Rt. 736, Plain City – new home
- Mr. Smith will follow-up with Mr. Shawn Endicott in regards to the pond permit that he reported on during the November 2022 meeting.
- Mr. Smith provided an update on obtaining the maximum number of individuals that can be in the Township building at one time. A discussion ensued with the Trustees deciding not to pursue this information.

Pleasant Valley Fire District:

- Mr. Scheiderer shared information on the most recent Pleasant Valley Fire District meeting.

Old Business:

A. *Speed Sign*

A discussion was held on the speed sign, and the need to have it out during good weather. Mr. Scheiderer had the speed sign out a few times during good weather days.

B. *Township Web Site*

1. The website went live on March 3rd.
2. Mr. Huston continues to work with Copy Source on the printing of the website announcement postcards. He plans to mail the postcards by March 17th.
3. Review of Darby Township History – Richwood Marketing will review the history information provided to Darby Township by Mrs. Nina Boerger and provide recommendations to the Trustees.
4. Mr. Smith provided input on improvements for the zoning portion of the website. Mr. Huston indicated that he would work on that portion of the website.

C. *Continue discussion on the use of ARPA Second Trance Funds - total funds available \$108,807.85*

1. Mr. Huston will work with Fairbanks Schools regarding the Township providing the funds to purchase the tornado siren and a portion of the maintenance agreement. Information will be forthcoming.
2. Mr. Huston made a motion to accept the playground equipment proposal from Kinetic Recreation Design, LLC not to exceed \$43,431.00, with the exception of the removal of the swing set and monkey bars, Mrs. Priday indicated that her family could remove, the swing set and monkey bars, which will save the Township approximately \$1,350.00. Mr.

Scheiderer seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.

3. Mr. Gray has advised that the Township will be required to pay prevailing wages for the installation of the playground equipment.
4. Mr. Scheiderer suggested that the remaining ARPA funds be divided between Union Township Fire Department, proposing that they would receive 1/3rd of the remaining funds and Marysville Fire Department would receive 2/3rds of the remaining funds. All of the Trustees agreed.

D. *Tru Green Proposal* – A discussion was held on the original Tru Green proposal and possibly adding the spraying of the playground area two times per year to the proposal. A discussion ensued, with a decision being made that the Trustees will continue to take care of spraying the playground area themselves. Mrs. Priday will contact Tru-Green.

E. *Memorial Day 2023*

- 1) Placement of the flags on the Veterans graves. Mr. Scheiderer will contact the Weese family and ask that they place the flags on the graves again this year.
- 2) The parade will be held this year, beginning at 9:30 am at the Township building and will proceed to the new Unionville Center cemetery. The Union County Sheriff's office will provide deputies to assist.
 - a) Fairbanks band will participate, Mr. Huston discussing with the school the possibility of the school choir participating also.
 - b) Message will be placed on the website notifying Darby Township residents of the parade and asking those that are interested in participating to be at the Township building for a 9:30 am start time.
 - c) Honor Guard – Mr. Sam Fetty and Mr. Joe Newell will be asked to act as Honor Guards.
 - d) Pleasant Valley Fire Department will participate in the parade.
- 3) Ceremony
 - a) Weather permitting the ceremony will be held outside.
 - b) Pastor Frost will provide the invocation.
 - c) Kevin Mabry has agreed to provide music.
 - d) Mr. Joe Newell will serve as the speaker.
 - e) Janet Kaufman, will present the DAR wreath.
 - f) The meaning of "Taps" will be read during the ceremony
 - g) Flag presentation
- 4) Luncheon
 - a) Mr. Gray has indicated that the Township may have a luncheon for the community members. The specific food items will be discussed during the April meeting.
- 5) Podium
 - a) Mr. Scheiderer made a motion to purchase a podium for the Memorial Day ceremony and also to use at the Township building. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.

F. *Other Business* – no other business was presented.

New Business

- 1) *2023 Darby Township Annual Inventory* – Mr. Huston made a motion to approve the 2023 Darby Township Annual Inventory sheet, and to add the gas-powered edge clippers to the list at a cost of \$200.00. Mr. Scheiderer seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.
- 2) *Union County Engineer 2023 Equipment, Labor and Material rates – Resolution* – Mr. Scheiderer made a motion to approve the Union County Engineer 2023 Equipment, Labor and Materials Resolution as presented. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.
- 3) *Spectrum – telephone and internet price increase* – Mrs. Priday indicated that the Spectrum monthly bill will increase by \$30.00 a month. A discussion ensued.
- 4) *STAR* – Mrs. Priday shared that STAR Ohio has indicated that deposits can no longer be made with a paper check but must be made through the ACH system.
- 5) *Darby Township Handbook* – Due to time constraints this item will be discussed during a future meeting.
- 6) *Other Business*
 - a) Mr. Scheiderer attended the Union County General Health District meeting on behalf of the Township.

- b) Mr. Huston provided samples of outdoor bulletin boards. A discussion ensued, with Mrs. Priday indicating that since she has laminated the items in the bulletin board there does not seem to be a problem with the current bulletin board. Mr. Huston made a motion to revitalize the current outside bulletin board. Mr. Scheiderer seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea, and Mr. Huston, yea. Motion unanimously passed.

Playground

Mr. Huston emailed the playground report to Mrs. Priday.

Management Reports

The monthly Management Reports were available for the Trustees to review and provide comments.

Roads

Mr. Scheiderer cleaned up the debris on Herchanan Road after the heavy rains.

The Trustees will complete their annual Spring road inspection on Saturday, April 1st beginning at 9:00 am. The alternate date for the inspection will be on Saturday, April 8th.

Communications/Correspondence-

Receipts

The receipts received February 14th – March 13th

Date	Source	Amount
February 13, 2023	Jeff Jones	\$300.00
February 18, 2023	Marysville Municipal	\$546.50
February 21, 2023	Moore Bros. Landscape	\$450.00
February 21, 2023	Steven McFaddin	\$500.00
March 8, 2023	Union Cty Auditor	\$15,253.27
March 10, 2023	Marysville Municipal Court	\$1,481.50

The Trustees and Fiscal Officer signed and dated the monthly Payroll Certification form.

Mr. Scheiderer made a motion to pay bills, Mr. Huston seconded the motion. A unanimous vote followed.

Electronic transfer/Check#	Pay To	Purpose	Amount
7-2023	OPERS	Monthly contribution	\$1,553.20
8-2023	United States Treasury	Taxes	\$586.04
9-2023	Ohio Deferred Compensation	Deferred compensation	\$100.00
14-2023	Ohio Deferred Compensation	Deferred compensation	\$100.00
6137	Union Cty Engineer	Snow removal	\$3,045.50
6138	AES Ohio	Electric	\$231.60
6139	Spectrum	Telephone -Internet	\$119.98
6140	Office City Express	Office supplies	\$139.07
6141	Union Rural Electric	Electric	\$11.00
6142	Rumpke	Dumpsters	\$53.50
6143	Marysville JT	Legal Notice	\$80.75
6144	David Huston	Tables, chair caps, paper towels, salt, salt spreader	\$620.82
6145	Connie Priday	Postage for postcards	\$240.00
6146	Connie Priday	March 2023 health insurance premium reimbursement	\$983.33

6147	Scott Smith	March 2023 health insurance premium reimbursement	\$834.00
6148	David Huston	March 2023 health insurance premium reimbursement	\$701.04
6149	James Scheiderer	March 2023 health insurance premium reimbursement	\$361.20
6150	Dennis Blumenschein	March 2023 health insurance premium reimbursement	\$688.94
6151	Dennis Blumenschein	March salary	\$980.54
6152	David Huston	March salary	\$797.82
6153	Connie Priday	March salary	\$1,400.51
6154	James Scheiderer	March salary	\$948.35
6155	Scott Smith	March salary	\$921.88
6156	Sedgwick	BWC	\$290.00
6157	Kinetic Recreation	Playground equipment deposit	\$21,040.50

I hereby certify that there is sufficient money appropriated and, in the Treasury, to pay the above bills.

The Trustees reviewed the monthly financial reports including the bank reconciliation, and signed the Governing Board Signature Form. Checks were noted to be in correct sequence.

Mr. Scheiderer then moved to adjourn the meeting and Mr. Huston seconded the motion. Roll call was unanimous. Motion passed and the meeting was adjourned.

Township Trustee Chair

Township Trustee Vice Chair

Township Trustee

Township Fiscal Officer