

DARBY TOWNSHIP
August 7, 2023
MEETING MINUTES

The Darby Township Trustees met in regular session on Monday, August 7, 2023 at 7:30 p.m. at the Darby Township Hall with the following township official's present: Dennis Blumenschein, James Scheiderer, David Huston, and Connie Priday. Also present was Scott Smith.

Chairman Blumenschein called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the July 10, 2023 special and monthly meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Scheiderer made a motion to approve the minutes as presented. Mr. Huston seconded the motion. Minutes were approved as presented.

Sheriff's Report:

Due to the meeting date change Deputy Anspach was not present at the meeting.

Township residents/visitors' business/concerns:

No resident/visitors were present.

Zoning Inspector Report:

Mr. Smith

- Permits Issued:
 - Brent and Jessica Couchman, 11555 St. Rt. 38, Marysville, OH – Deck
- The monthly report was discussed, with Mr. Smith providing detailed follow-up information on open items.
 - Met with Select Sires in regards to replacing the herdsman trailer located at their Middleburg Plain City Road location.
 - Discussed the irrigation systems in the Autumn Ridge subdivision that are located in the road right-of-way. Mr. Smith will ask Mr. Thayne Gray to write a letter to the two home owners who have an irrigation system in the road right of way in the Autumn Ridge subdivision, indicating that any damage or maintenance to the irrigation systems will be the responsibility of the home owner and the Township is not responsible. He will also be asked to send letters to the Home Owners Association of Autumn Ridge, Pleasantview and Darby Meadows. A follow-up letter will be sent to Mr. Cox indicating that his contractor has been non-responsive to the last letter sent in regards to relocating his irrigation system that is located in the road right of way.
 - A discussion was held on pool powered safety covers, and the use of these covers instead of the installation of a fence. Mr. Gray has indicated that those pools installed before the 2023 Zoning Resolution may use pool powered safety covers, those installed after the change will be required to enclose the pool with a fence.

Pleasant Valley Fire District:

- Mr. Scheiderer provided information on the most recent Pleasant Valley Fire District meeting.

Old Business:

1) *Speed Sign*

Mr. Huston indicated he had the speed sign out several times in the past month. He is looking into functions that could possibly be added to the current speed sign.

2) *Speed Sign Proposal from Union County Engineer*

Mr. Scheiderer made a motion to approve the purchase of two solar powered speed advisory signs approaching the Unionville Center village limits on CR57 at a cost of \$10,641.25, and to purchase these signs from the ARPA

funds. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.

3) *Township Website Traffic*

Mr. Huston explained the report from Richwood Marketing on usage of the website.

4) *ARPA Second Tranche Funds – Updates*

- UEI# Received – Mrs. Priday indicated that Darby Township now has a UEI#. She indicated that the office of Congressman Jordan was instrumental in obtaining the number. A thank you letter was signed and will be sent to Congressman Jordan's office.

5) *Darby Township Handbook* – A separate meeting will be scheduled to review the handbook material. This meeting will be scheduled during a future meeting. Information will be forthcoming.

6) *Darby Township 2023 Clean-up Day/NCO Grant Application* – The NCO Grant application was signed and will be submitted by the September 15th deadline. A discussion was held on having “Darby Township Clean Up” yard signs made instead of mailing post cards. The sign will read: Darby Township Resident Cleanup Day – First Saturday in October, 8:00 am – 2:00 pm at the Darby Township building. Mrs. Priday will work with Graphic Stitch on getting the signs made. This information will also be added to the website.

7) *Other Business*

- Fall Festival – A discussion was held on assisting the Lighthouse Church with the Fall Festival which is held on the Unionville Center Green. Mrs. Priday will contact Mrs. Hershberger with the church, and also Mr. Thayne Gray in regards to the Township's ability to participate in the event. *Additional Information: Mr. Gray has indicated that the Township may participate in the Fall Festival. Email included with the meeting material. Information will be forthcoming.*

New Business

1) *Darby Township Artifacts* - A discussion was held on the email received from Mrs. Nina Boerger in regards to Indian artifacts found during the excavation of the Unionville Center Cemetery sometime in the 1970's. Mr. Roger Davenport was contacted and does recall when the artifacts were found. He noted that when the artifacts were found the State was contacted and they removed the artifacts. This information has been shared with Mrs. Boerger.

2) *Richwood Bank – Ohio Pooled Collateral System (OPCS) changing to Insured Cash Sweeps (ICS)* – Mrs. Priday contacted Local Government Services (LGS) in regards to the Township's ability to make this change. Per LGS the Township may make this change. Mrs. Priday will contact Richwood Bank to confirm that any funds over \$250,000 will be insured. Information will be forthcoming. *Additional information: Per Richwood Bank each signer on the accounts at Richwood Bank are insured up to \$250,000. Darby Township requires four signers on each account, therefore insuring the accounts up to \$1,000,000.*

3) *LUC Demolition Program* - Darby Township will not participate in this program.

4) *Outside Trash Cans – JB Tubulars, LLC* – Mr. Huston made a motion to accept the proposal from JB Tubulars for the purchase of two exterior trash cans at a cost of no more than \$250.00. Mr. Scheiderer seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed. *Additional information received on August 8th – An updated proposal was received with a revised price of \$650.00/each. This was communicated via email to Trustees and a decision was made to rescind this motion for further discussion during the September 11th meeting.*

5) *Township Work Hourly Rate* – Mr. Scheiderer made a motion to pay Mr. Smith for non zoning work at a rate of \$30.00/hour. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed. Mr. Scheiderer made a motion to amend the July 10, 2023 motion to adjust the maximum payment for the outside lights for the Township building to no more than \$1450.00. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.

6) *Other Business*

Cemeteries

Mr. Scheiderer has trimmed the cemetery bushes.

Playground

Mr. Huston emailed the playground report to Mrs. Priday.

A discussion was held on the removal of the swing set and monkey bars from the Emerson Boerger Playground. The equipment should be removed by September 1, 2023.

Mr. Huston will contact Richwood Marketing and request that they put a notice on the website that the playground will be closed during the removal of the equipment and the placement of the new equipment.

Management Reports

The monthly Management Reports were available for the Trustees to review and provide comments.

Roads

The monthly road report was completed.

The Trustees will complete a Township road inspection on August 30th at 5:00 pm. The Trustees will meet at the Township building and proceed from there.

Communications/Correspondence- The thank you letter from the Union County Military Support was shared.