

DARBY TOWNSHIP  
November 13, 2023  
MEETING MINUTES

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The Darby Township Trustees met in regular session on Monday, November 13, 2023 at 7:30 p.m. at the Darby Township Hall with the following township official's present: Dennis Blumenschein, James Scheiderer, David Huston, and Connie Priday. Also present was Scott Smith, David Huber, and Nathan Cunningham.

Chairman Blumenschein called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the October 9, 2023 monthly meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Scheiderer made a motion to approve the minutes as presented. Mr. Huston seconded the motion. Minutes were approved as presented.

**Sheriff's Report:**

Deputy Anspach did not have any information to share with the Trustees.

**Township residents/visitors' business/concerns:**

Mr. Tom McCarthy was unable to attend but plans to attend the December 2023 meeting. He plans to run for a Union County Commissioner position and will be visiting the Township's in the County to understand the needs of the Townships.

**Zoning Inspector Report:**

Mr. Smith

- Permits Issued:
  - Michael Lewis, 10385 Ketch Rd., Plain City - accessory structure
  - Mark & Sharon McMillen, 12225 Andrews Drive, Plain City – accessory structure
  - John Ward, 16225 Robinson Road, Plain City – variance
  - Scott Knoer, 9570 Ward Rd., Plain City – accessory structure
  - Michael Tackett, 17488 Kandel Road, Marysville – accessory structure
  - Stephen & Jennifer Bauman, 12096 St. Rt. 736, Marysville – new home
  - Robert McElley, 15743 Hagenderfer Rd., Plain City – accessory structure
- Variance Request
  - John Ward, 16225 Robinson Road, Plain City – lot split
- Darby Township Zoning Resolution Revisions for consideration by the BZC
  - Consider adding – Exempting zoning requirements for schools and church's.
  - Add wording to the Board of Zoning Appeals Conditional Use and Variance requests that the applicant must be present at the meeting.
  - Passage of Issue 2 – The Township authority to limit or prohibit cannabis and marijuana cultivation, processing and dispensary operations.
  - These items will be discussed further at the 2024 Reorganizational Meeting.
- The monthly report was discussed, with Mr. Smith providing detailed follow-up information on open items.
- A discussion was held on Mr. Roberto Flores property.

**Pleasant Valley Fire District:**

- Mr. Scheiderer provided information on the most recent Pleasant Valley Fire District meeting.

**Old Business:**

- 1) *Speed Sign*

Mr. Huston had the speed sign out several times during the month of October/November. Mr. Scheiderer will pick the sign up from Mr. Huston.

- 2) *Speed Sign update from Union County Engineer*  
No update on the speed sign. The Union County Engineers Office was contacted and have indicated that the radar units that go on the signs are on back order. Information will be forthcoming.
- 3) *Township Website Traffic*  
Mr. Huston explained the report from Richwood Marketing on the usage of the website. Mr. Huston will invite Mr. Huber to participate in the December monthly call with Renee Hoffman, Richwood Marketing as Mr. Huber will be assuming responsibility of the website beginning January 1, 2024.
- 4) *ARPA Second Tranche Funds*
  - CLM has installed 4" of mulch. The remainder of the ARPA funds (\$1996.65) that have not been designated for a project were used. The remainder of the invoice was paid using funds from the General Account.
- 5) *Township building Roof Repair* – Mr. Blumenschein provided an estimate from McMahon's Mid-State Roofing, Inc., in the amount of \$1,980.00 for the removal of gutter, fascia and soffit. Replace 2x6 facing board, re-install soffit, new fascia, drip edge, bottom closers, and re-install gutter. This will include clean-up and hauling away of the debris. Mr. Scheiderer made a motion to approve the McMahon's Mid-State Roofing proposal. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.
- 6) *MORE Grant* – Mrs. Priday indicated that she has completed the 2023 MORE grant application. Information will be forthcoming.

#### *Other Business*

- None

#### **New Business**

- 1) *2024 Qualified Small Employer Health Reimbursement Arrangement (QSEHRA)*
  - The 2024 reimbursement amounts were shared. Mr. Scheiderer made a motion to approve the 2024 reimbursement limits of – Single - \$6,150 and Family - \$12,450. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston yea. Motion unanimously passed.
- 2) *2023/2024 Snow Plowing Needs*
  - An email will be sent to A Single Call requesting that they provide a proposal for snow removal of the Darby Township cemeteries and Township building for the 2024 season. Information will be forthcoming.
- 3) *Richwood Positive Pay*
  - Mrs. Priday recently attended a Fiscal Officer training. During that training other Fiscal Officers shared their recent experiences with check fraud. Richwood Bank provides a service to prevent check fraud at a cost of \$40.00/month. Mr. Huston made a motion to approve the Richwood Bank Positive Pay monthly service fee of \$40.00. Mr. Scheiderer seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.
- 4) *Upcoming County Commissioners Meeting – 11/29/2023*
  - Mr. Scheiderer and Mr. Huston plan to attend the meeting, which will consider to exercise the authority granted by S.B. 52 to adopt a resolution to designate all of the unincorporated area of Union County as a restricted area which prohibit significant wind farm and large solar facility without further action from the Union County Board of Commissioners.
- 5) *Approval for payment of 2024 BWC estimated premium of \$902.00*
  - Mr. Scheiderer made a motion to approve the payment of the estimated BWC 2024 premium in December 2023 at a cost of \$902.00. Mr. Huston seconded the motion. Roll call vote: Mr. Blumenschein, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.
- 6) *BZA and BZC Alternates*
  - Names of possible Darby Township residents will be presented at the December meeting as possible alternates for the BZA and BZC.

7) *Any objections to the liquor permits in Darby Township*

- The Trustees did not have any objections to the liquor permits in Darby Township.

8) *Any other business*

- The Resolution from the Union County Prosecutors office was distributed. The resolution authorizes the Township Trustees to adopt a resolution, by majority vote to prohibit or limit the number of “adult use cannabis operators” within the unincorporated territory of the Township. A discussion ensued with Mr. Huston making a motion to accept the resolution as presented. Mr. Scheiderer seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huston, yea. Motion unanimously passed.

**Cemeteries**

- Mr. Scheiderer, indicated that he has not received any information from the Arend family on his request for a burial record for their daughter. He will go to the Union County Health Department and request a death certificate. Information will be forthcoming.

**Playground**

Mr. Huston emailed the playground report to Mrs. Priday. A discussion was held on reinstalling the old monkey bars, and budgeting funds in 2024 for additional playground equipment to be added to the playground.

**Management Reports**

The monthly Management Reports were available for the Trustees to review and provide comments.

**Roads**

The monthly road report was completed.

**Communications/Correspondence**

None