

DARBY TOWNSHIP
January 15, 2024
MEETING MINUTES

The Darby Township Trustees met in regular session on Monday, January 15, 2024 at 7:30 p.m. at the Darby Township Hall with the following township official's present: Dennis Blumenschein, James Scheiderer, David Huber, and Connie Priday. Also present was Scott Smith, and Wezlynn Davis.

Chairman Scheiderer called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the January 8, 2024 Budget and Reorganizational meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Huber made a motion to approve the minutes as presented. Mr. Blumenschein seconded the motion. Minutes were approved as presented.

Sheriff's Report:

The Deputy was not in attendance.

Township residents/visitors' business/concerns:

Mrs. Davis introduced herself and shared that her name is on the March 2024 ballot for State Representative for District 86. She provided information on her background and the changes she would like to see made.

Zoning Inspector Report:

Mr. Smith

- Permits Issued:
 - Ian & Lindsey Pfefferie, 15830 Hawn Road, Plain City – accessory structure
 - Genoa Holdings, LLC, Andrews Drive, Plain City – New home
 - Andy Beitel, 12155 Andrews Drive, Plain City – garage addition
 - Andy Beitel, 12155 Andrews Drive, Plain City – swimming pool
- The monthly report was discussed, with Mr. Smith providing detailed follow-up information on open items.
- A discussion was held on the 2024 Zoning Rates that were agreed upon during the January 8th meeting. Mr. Blumenschein made a motion to approve the January 8, 2024 zoning rates. Mr. Huber seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Huber, yea and Mr. Scheiderer, yea. Motion unanimously passed.

Pleasant Valley Fire District:

- Mr. Scheiderer shared the January 2024 Pleasant Valley Fire District meeting information.

Old Business:

- 1) *Township Website Traffic* - Mr. Huber distributed the report and provided detailed information from the report.
- 2) *Darby Township Handbook* – The handbook will be discussed during the February or March 2024 meeting.
- 3) *2023/2024 Snow Plowing* – Mr. Huber received a proposal from Napier. He and Mr. Scheiderer have scheduled a meeting with a representative from Union Township/Village of Milford Center to discuss contracting their road crew to assist with the snow plow needs of Darby Township. Information will be forthcoming.
- 4) *Richwood Bank Positive Pay* – No exceptions were reported for the month of December 2023.
- 5) *BZA and BZC Alternates and Reorganizational Meeting* – The 2024 BZA and BZC Reorganizational meeting will be held on Monday, February 12th at 7:00 pm. The BZA will meet first with the BZC meeting immediately after the BZA meeting. The BZA Alternates are: Terry Nicol and Mark Marsh, BZC Alternates are: Steve Francis and Mike Rausch.
- 6) *LUC Representative* – Mr. Huber will be Darby Township's LUC Representative.
- 7) *Resolution to Prohibit Adult Use Cannabis Operators and Medical Marijuana Cultivators* – Darby Township passed this resolution during the November 13, 2023 meeting at the encouragement of the Union County Prosecutor. Mrs. Priday will respond to Ms. Beal, Union County Drug Free Coalition, and share with her that Darby Township has passed this resolution.
- 8) *Other Business*

New Business

- 1) *2024 Darby Township Road Inspector* – The Darby Township Trustees road inspection will be held on February 3rd at 9:00 am with an alternate date of February 10th if needed. The Trustees will meet at the Township building.
- 2) *Township Email Accounts* – Mr. Blumenschein made a motion to approve the Richwood Marketing Email Account proposal, which would be a \$25 setup fee and a monthly maintenance fee of \$50 for 5 accounts. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber yea. Motion unanimously passed. Mr. Huber will work with Richwood Marketing on getting the email accounts setup.
- 3) *Richwood Marketing Newsletter/Postcard design* – A discussion was held on the proposal received from Richwood Marketing. Mr. Huber will work with Renee, Richwood Marketing to gather more information.
- 4) *Township Building Floor Top Coat* – A discussion was held on the Township building floor and the continued dirt problem. Mr. Blumenschein made a motion to hire Integrity Floor Coating to put a top layer on the floor, which will allow for better cleaning of the floor at a cost of \$2300.00. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.
- 5) *Bunsold Excavating 2024 Contract* – Mr. Blumenschein made a motion to approve the Bunsold Excavating 2024 contract at a rate of \$500 for the opening and closing of graves in Darby Township. Mr. Huber seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huber, yea. Motion unanimously passed.
- 6) *Letter from Karen Riffle, Union County Recorder* – Ms. Riffle's letter provided information on the cost of recording Zoning Resolutions and amendments.
- 7) Union County Engineer February 17th meeting – Mrs. Priday has RSVP'ed for the Township Officials and Zoning Inspector.
- 8) *Any other business*
 - a. Mrs. Davis reminded everyone of the UCTA annual banquet on March 8th at Der Dutchman.
 - b. Mr. Blumenschein made a motion to approve \$1200 in participating funds to Union County Soil and Water. Mr. Huber seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Scheiderer, yea and Mr. Huber, yea. Motion unanimously passed.
 - c. Township equipment – Mr. Blumenschein made a motion to purchase a ladder and furnace filters for the Township not to exceed \$300. Mr. Huber seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Huber, yea and Mr. Scheiderer. Motion unanimously passed.

Cemeteries

- Mr. Blumenschein made a motion to charge \$250.00 for a cremation burial. Mr. Huber seconded the motion. Roll call vote: Mr. Blumenschein, yea, Mr. Huber, yea and Mr. Scheiderer, yea. Motion unanimously passed.

Playground

Mr. Huber provided the playground report to Mrs. Priday. He noted that the digger needs new rubber caps on the handles, and the fence has several caps missing. He will contact Yoder Fencing, the company who installed the fencing, and get information on the cost of the caps. Information will be forthcoming.

Management Reports

The monthly Management Reports were available for the Trustees to review and provide comments.

Roads

The monthly road report was completed.

Communications/Correspondence