

DARBY TOWNSHIP
March 11, 2024
MEETING MINUTES

The Darby Township Trustees met in regular session on Monday, March 11, 2024 at 7:30 p.m. at the Darby Township Hall with the following township official's present: James Scheiderer, Dennis Blumenschein, David Huber, and Connie Priday. Also present was Scott Smith, Jim Mitchell, Larry Burchett, Brenda Lucas, Peggy Williamson, Steve Francis, and Lynford Schrock.

Chairman Scheiderer called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the February 12th regular meeting and the minutes of the February 26th special meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Blumenschein made a motion to approve the minutes as presented. Mr. Huber seconded the motion. Minutes were approved as presented.

Sheriff's Report:

The Deputy provided information on Eclipse Day, April 8, 2024. She indicated that Union County could potentially see a large influx of people since Union County is along the path of totality.

The Trustees requested that two deputies be assigned to assist Darby Township with the Memorial Day parade.

Township residents/visitors' business/concerns:

Mr. Mitchell requested that the Mitchell family be granted permission from Darby Township to place a monument name sign – Mitchell Cemetery - at the entrance to the Mitchell cemetery. He indicated that his family would like to have a sign monument very similar to the St. Paul's Lutheran Church cemetery sign, which adjoins to the Mitchell Cemetery. A discussion ensued with the Trustees reminding Mr. Mitchell that since the cemetery is located on a State Route he will need to contact the State. Mr. Blumenschein made a motion to approve a monument sign to be placed at the Mitchell Cemetery, with the Mitchell family paying for the sign and the installation. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.

Ms. Williamson indicated that Unionville Road needs repair on the brim. The Trustees shared that this is a County Road. Mr. Blumenschein noted that the next time he is in the Engineer's Garage he will remind them of the needed repair.

A discussion was held with the Unionville Center representatives on their desire to have a presence on the Darby Township website. Mr. Huber will follow up with Mayor Burchett. Mayor Burchett indicated that he would take this to the Village Council.

Zoning Inspector Report:

Mr. Smith

- Permits Issued:
 - Brett Rogers, 10084 St. Rt. 736, Marysville – Accessory Structure
 - Morgan Wellman, 9645 Unionville Road, Plain City – Accessory Structure
- The monthly report was discussed.
- Nuisance Properties
 - Mr. Smith provided the Trustees with three letters to be sent to Darby Township residents in regards to violations of the Darby Township Zoning Resolution and Ohio Revised Code. A discussion ensued with the Trustees requesting that the letters be sent to those residents who Mr. Smith has already spoken personally to. Mr. Smith shared that he has spoken to two of the residents and will personally speak to the third resident. Per the Zoning Resolution the first letter should be sent from the Zoning Inspector. If the violations are not corrected then the next step will be for the Trustees to address the violations.

Pleasant Valley Fire District:

- Mr. Scheiderer shared the March 2024 Pleasant Valley Fire District meeting information.

Old Business:

- 1) *Township Website Traffic* - Mr. Huber distributed the report and provided detailed information from the report.
- 2) *Darby Township Handbook* – The Trustees were provided the Darby Township handbook prior to the meeting for their review. Mr. Gray and Ms. Hobbs, with the Union County Prosecutor’s Office, reviewed and revised the handbook and have approved it. A Resolution to accept the Darby Township Handbook for Trustees, Fiscal Officer and Employee was presented. Mr. Blumenschein made a motion to approve the Darby Township Handbook Resolution. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.
- 3) *Richwood Bank Positive Pay* – No exceptions were reported for the month of February 2024.
- 4) *No Smoking/Vaping Signs* – Mr. Huber will look for signs to be placed inside and outside the Township building/playground.
- 5) *Snow Removal Contract – Village of Milford Center* – The contract allows for an hourly rate of \$35.00 be paid to the Village of Milford Center for snow removal at the Township building and the cemeteries. The Trustees signed the contract. Mr. Huber will take the contract to Mr. Chris Kise, Village Administrator to sign, copy and then provide the signed contract to Mrs. Priday for Darby Township Contract file.
- 6) *Union County 911* – Information only – Mrs. Priday distributed information from the Union County 911 Program Review Committee on the revenue and expenditures for the operation of the 911 System in Union County.

New Business

- 1) *2024 Mowing Bid* – Mr. Blumenschein made a motion to approve Mr. Underhill’s mowing proposal at an annual cost of \$18,535.36. The proposal will include approximately 28 mowings, and additional landscape work will be paid at \$40/hour per man plus cost of material. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.
- 2) *Memorial Day*
 - a. Band – Mrs. Priday has confirmed the Fairbanks Band participation in the parade and program.
 - b. Speaker – Mr. Blumenschein has arranged for Mr. Salvatore Petrovia to be the speaker.
 - c. Lighthouse Church – Mrs. Priday has been in contact with the Lighthouse Church and they plan to assist with the picnic lunch after the program. The luncheon will be held on the Unionville Center Green.
 - d. Honor Guard – Mr. Sam Fetty and Mr. Joey Newell have agreed to serve as Honor Guard again this year.
 - e. A Resolution from the Union County Commissioners for a donation of \$100 to be used for Memorial Day was presented. Mr. Blumenschein made a motion to accept the donation of \$100 for Memorial Day expenses. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber. Motion passed.
 - f. Invitations to attend the Memorial Day Ceremony/Parade/Luncheon will be sent to the Union County Commissioners and the Fairbanks Superintendent.
 - g. Mr. Blumenschein will serve as the Master of Ceremony.
- 3) *Township Building Electric – AES* – A discussion was held on the amount of electric that the Township building is using. A discussion ensued.
- 4) *Playground Equipment* – Mr. Huber presented the proposal from Kinetic Recreation for new playground equipment to include: a geo-dome, challenge ladder, and a sand digger. Mr. Huber made a motion to approve payment of \$7,275.50 to Kinetic Recreation for 50% of the cost of the equipment and installation. Mr. Blumenschein seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.
- 5) *Blacktop around playground* - Mr. Blumenschein made a motion to accept the blacktop proposal from J & M Asphalt Sealing LTD in the amount of \$1200.00 to prep area by string trimming & blowing, fill cracks with hot melt crack filler and apply. A couple of the large cracks will be filled with pothole filler. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Hubers. Motion passed.

- 6) *2024 Darby Township Inventory List* – Mr. Blumenschein made a motion to approve the 2024 Darby Township Inventory List as presented. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.
- 7) *Annual OTARMA Risk Management Insurance* – Mr. Blumenschein made a motion to approve the 2024 Risk Management Insurance at a cost of \$4,362.51. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.
- 8) *Township Logo Wear* – A discussion was held on personally purchasing polo shirts and having the Township logo placed on them. A decision was made to use the logo that includes the flag. Mrs. Priday will contact Graphic Stitch. Information will be forthcoming.
- 9) *Spring Newsletter* – A discussion was held on the items to be included in the Spring Newsletter. Mr. Huber will work with Richwood Marketing on the development and mailing of the newsletter.
- 10) *Any other business*
 - a. Resolution – Mr. Blumenschein made a motion to approve a Resolution to prohibit adult use cannabis operators and medical marijuana cultivators, processors, and retail dispensaries within the unincorporated area of Darby Township, Union County, Ohio. Mr. Huber seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Blumenschein, yea and Mr. Huber, yea. Motion unanimously passed.

Cemeteries

- Mr. Scheiderer shared information on a company that can clean old cemetery headstones, so the information on the stones would be readable. A discussion ensued. Mr. Scheiderer will meet with them later in the week and will provide follow-up during the April meeting.

Playground

Mr. Huber provided the playground report to Mrs. Priday.

Management Reports

The monthly Management Reports were available for the Trustees to review and provide comments.

Roads

The monthly road report was completed.