

Darby Township Trustees
Reorganization Meeting
January 2, 2025

The Darby Township Trustees met to hold their annual reorganizational meeting on Thursday, January 2, 2025 at the Darby Township Hall, Unionville Center, Ohio with the following township officials present: James Scheiderer, David Huber, Terry Nicol and Connie Priday. Also present was Scott Smith.

Mr. Scheiderer opened the meeting the pledge of allegiance was not recited as it had been recited at the Budget meeting held earlier in the evening.

Mr. Huber made a motion to nominate Mr. Scheiderer as Chairman of the Darby Township Trustees. Mr. Nicol seconded the motion. Roll call: Mr. Huber, yea, Mr. Scheiderer abstained, and Mr. Nicol yea. Motion passed.

Mr. Nicol made a motion to nominate Mr. Huber as Vice Chairman. Mr. Scheiderer seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, abstained, and Mr. Nicol, yea. Motion passed.

Mr. Scheiderer, 2025 Chairman, then led the remainder of the meeting.

Minutes from the January 8, 2024 reorganization meeting were distributed to Trustees to follow along to adjust and make the necessary changes to this year's information.

Mr. Huber made a motion to take 30% of the Trustees and the Fiscal Officer's wages, health care premium reimbursement, the employer's portion of the OPERS deduction, and Medicare, out of the General Fund. The remainder 70% of the wages, health care premium reimbursement, and deductions to be taken from the Gas Fund. Mr. Nicol seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion carried.

Mr. Huber made a motion to continue to hold the 2025 regular meetings on the second Monday of each month, but change the meeting start time to 7:00 pm. Special meetings will be called as needed. Mr. Nicol seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea and Mr. Nicol, yea. Motion unanimously passed.

Mr. Nicol made a motion to use the Darby Township website and/or the Marysville Journal-Tribune (JT) to publish meeting announcements, and special meeting notices. A discussion ensued with email correspondence with Mr. Thayne Gray, Union County Prosecutor. He indicated that the BZA and BZC meetings should be advertised in the Marysville JT but regular and special Township meetings could be placed on the website and meet the requirements of the law. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion unanimously passed.

Mr. Nicol made a motion to cover all convention expenses at the State Township Association Convention, to cover Trustees, Fiscal Officer, Zoning Inspector, Chairman of the Board of Zoning Commission, and Chairman of the Board of Zoning Appeals or an alternate. All other meeting requests will be brought to the Board of Trustees for consideration. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion unanimously passed.

A discussion was held on the appointment of the Darby Township LUC representative. Mr. Nicol made a motion to appoint Mr. Huber as the Darby Township, LUC Representative. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea and Mr. Nicol, yea. Motion unanimously passed.

Mr. Nicol moved to appoint Mr. Scheiderer as the representative to the Pleasant Valley Fire District, and to appoint Mr. Nicol to serve as the alternate representative. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion unanimously passed.

Mr. Nicol made a motion that the rental of the Township Building should be as follows:

- Resident of Darby Township \$50.00
- Non-resident and a Business \$150.00 deposit required and a \$200.00 rental fee. The deposit will be returned if the building has been cleaned and the furniture is placed in the same way it was found.

The renter must pay the fee and deposit (if applicable) in advance of the scheduled meeting. A \$40.00 key deposit for each key will be required from parties renting the township hall on an on-going basis. If snow removal by the township is necessary, the individual or business shall pay \$60.00 per hour for removal. Community meetings such as, 4-H, and/or Scout meetings will be free, with no charge for snow removal. For those organizations, using the township building on an on-going basis they will be required to return the building key no more than one month after their last meeting or by the date designated on the Rental Agreement. If the key is not returned by the designated date the key deposit will be forfeited. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion unanimously passed.

CEMETERY FEES

A motion was made by Mr. Nicol to approve the following fees and regulations for the Township cemeteries:

- \$300.00 - A double cemetery lot to residents of Darby Township
- \$250.00 - A single lot to a resident of Darby Township
- \$3,000.00 –Non-residents of Darby Township
- Non-residents may purchase only one lot per family.
- No individual resident of Darby Township may purchase or own more than one single or double lot.
- Non-residents having lots transferred to them by residents must pay a non-resident fee of \$3000.00.
- Non-residents and Darby Township residents transferring cemetery lots will pay a transfer fee of \$80.00.
- Non-residents buried on lots already owned by, or inherited from, Township residents will pay a non-resident fee of \$3,000.00. The \$3,000.00 fee shall be waived if the deceased is an immediate family member of the owner, (father, mother, daughter, son, brother, or sister).
- Opening and closing of graves will be \$650.00 for an adult or child. The person digging the grave will be paid \$500.00.
- Opening and closing of a cremation burial will be \$175.00.

Mr. Huber seconded the motion. Roll call vote: Mr. Nicol, yea; Mr. Huber, yea, and Mr. Scheiderer, yea. Motion unanimously passed.

Mr. Huber made the following motion pertaining to the Unionville Center Cemetery, Mitchell Cemetery, cemetery lots, cremations and placement of headstone footers.

Unionville Center Cemetery

The lots in the Unionville Center Cemetery will be sold starting from the back, alternating right to left across the center walkway. Names on tombstones are to face drives on either side.

Mitchell Cemetery

- The lots in the Mitchell Cemetery will be sold by section.
- The first section beginning with lot 1, and ending with lot 116
- The second section beginning with lot 134, and ending with lot number 248
- The third section beginning with lot 9, and ending with lot 125

- The fourth section beginning with lot 144 and ending with lot 257
- Each of the above-mentioned sections is one quarter of the Mitchell Cemetery.

Cemetery lot(s)

- A single cemetery lot can have a maximum of one casket and one cremation.
 - A double cemetery lot can have a maximum of two caskets and two cremations.
- Effective January 2, 2025
- A designated single cemetery cremation lot can have a maximum of three cremations.
 - A designated cemetery double cremation lot can have a maximum of six cremations.

Cremations

Cremation and cremation vaults shall be excavated no less than two feet deep.

Placement of Headstone Footer and Headstone

The placement of the headstone footer shall extend no less than 30" below the soil level. The headstone footer shall be in place no more than six months after the burial date, and the headstone shall be in place no more than one year after the burial date.

Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Blumenschein yea. Motion unanimously passed.

ZONING FEES

The Trustees reviewed the zoning fees, Mr. Huber made a motion to accept the following zoning fees. Mr. Nicol seconded the motion. Roll call: Mr. Scheiderer yea, Mr. Nicol, yea, and Mr. Huber, yea. Motion carried.

- Regular zoning permits for new home buildings: \$550.00
- Exterior home additions excluding porches and decks: \$400.00
- Zoning permit fees for decks and porches exceeding 200 sq. ft. in area is \$250.00
- Zoning permit fees for accessory buildings as follows:
 - 0 to 100 sq. ft. No charge
 - 101 to 580 sq. ft. \$250.00
 - 581 to 1200 sq. ft. \$300.00
 - 1201 to 1600 sq. ft. \$350.00
 - 1601 sq. ft. and over \$400.00

The zoning permits construction must begin within 180 days of the date of the permit, and be completed within 18 months of the permit day, except that pond permits must comply with Section 1041 of the Zoning Resolution.

Mr. Huber made a motion to approve that the members of the Zoning Board of Appeals (BZA) and the Board of Zoning Commission (BZC) will receive \$40.00 for each meeting. The Chairman of the Board of Appeals, and the Chairman of the Zoning Commission will receive \$50.00 for each meeting. The BZA/BZC secretary will receive \$75.00 for each meeting.

The following zoning fees were presented:

- Zoning Amendment fee \$3000.00
- Appeals, Variance and Conditional Use Permits \$ 550.00
- Signs from 10 – 32 square feet (one time cost) \$ 200.00
- Signs from 33 - 100 square feet (one time cost) \$ 300.00
- Anything over 100 square feet (one time cost) \$1000.00
- Planned Unit Development \$4000.00
- Commercial Building Permit minimum \$500.00 (and \$15.00/100 sq. ft.)
- Inground swimming pool fee \$ 450.00
- Above ground pools \$ 250.00
(applicable to pools that exceed 10x10 or 12' diameter or water depth greater than 2')
- Pond permits \$ 450.00

- If more than one Conditional Use and/or Variance permit hearing meeting is held consecutively on the same night, each permit fee shall be reduced by \$50.00.
- If a scheduled Variance, Conditional Use, or other type of special meeting is called, and the applicant(s) do not attend, the applicant will be charged the original price and must reapply for a new permit at full price.

BZA members are: Charles (Chuck) Adams, Margaret (Peggy) Beck, Nathan Cunningham, Dennis Graham, Mike Priday. Alternates: Mark Marsh. The Trustees discussed the alternate BZA replacement for Mr. Nicol. Information will be forthcoming. BZC members are: Don Bailey, Dan Blumenschein, Adam Boerger, David Gruenbaum and Jen Plahovinsak. Alternates: Steve Francis and Mike Rausch. Mr. Nicol seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Huber, yea and Mr. Nicol, yea. Motion unanimously passed.

With no further business to come before the board, Mr. Huber moved to adjourn the meeting and Mr. Nicol seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Nicol, and Mr. Huber, yea. Motion carried and meeting adjourned.