

DARBY TOWNSHIP  
October 30, 2025  
SPECIAL MEETING MINUTES

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The Darby Township Trustees met in an emergency session Thursday, October 30, 2025 at 6:30 pm at the Darby Township Hall with the following township official's present: James Scheiderer, David Huber, Terry Nicol, and Connie Priday. Others in attendance were Scott Smith and Jackie Ward.

Chairman Scheiderer called the meeting to order and the pledge of allegiance was recited.

Mr. Scheiderer indicated that the purpose of the meeting was to consider the employment of a public employee. Mr. Huber made a motion to move into Executive Session to discuss personnel matters. He requested that Mr. Smith and Ms. Ward remain in the meeting. Mr. Nicol seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion passed unanimously.

Mr. Huber made a motion to move out of Executive session. Mr. Nicol seconded the motion. Roll call vote: Mr. Scheiderer, yea, Mr. Huber, yea and Mr. Nicol, yea. Motion unanimously passed.

Mr. Scheiderer asked if Ms. Ward would accept the Darby Township Zoning Inspector position. Ms. Ward accepted the Zoning Inspector position. Mr. Huber made a motion to approve the hiring of Ms. Ward as the Darby Township Zoning Inspector to begin November 1, 2025 and that Mr. Smith would continue in his role as the Darby Township Zoning Inspector to train Ms. Ward through December 31, 2025. Both, Ms. Ward and Mr. Smith will be paid the monthly Zoning Inspector salary, which is \$1,123.32, and be reimbursed for their monthly health insurance premium. January 1, 2026 Ms. Ward will begin to receive the monthly mileage stipend of \$75.00. If further training is needed after January 1, 2025 Mr. Smith will be reimbursed \$30.00 an hour. Darby Township will purchase a laptop – to include Microsoft Office software, printer, cell phone and office supplies for Ms. Ward not to exceed \$2000.00. Mr. Nicol seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea, and Mr. Nicol, yea. Motion unanimously passed. The Trustees, Fiscal Officer and Zoning Inspector welcomed Ms. Ward to Darby Township.

There being no further business Mr. Nicol made a motion to adjourn the meeting. Mr. Huber seconded the motion. Roll call: Mr. Scheiderer, yea, Mr. Huber, yea and Mr. Nicol, yea. Motion unanimously passed.

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Township Trustee Chair

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Township Trustee Vice Chair

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Township Trustee

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Township Fiscal Officer