

DARBY TOWNSHIP
June 08, 2026
MEETING MINUTES

The Darby Township Trustees met in regular session Monday, June 08, 2026 at 7:00 pm at the Darby Township Hall with the following township official's present: James Scheiderer, David Huber, David Gruenbaum, and Connie Priday. Also present were Jackie Ward, Mike Rausch, Peggy Dutcher, Dave Dutcher, Amy Chapman, Wayne Kleiber, Jill Kleiber, Terri Myers, Charlene Minon, Stephanie Uttley, CS Uttley, and David Cook.

Chairman Scheiderer called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the May 11, 2026, meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. The minutes from the special meeting on May 11, 2026, to review the recommendations from the BZC board on Resolution updates were emailed to all Trustees prior to the meeting. Mr. Huber made a motion to approve the minutes as presented. Mr. Gruenbaum seconded the motion. Minutes were approved as presented.

Sheriff's Report:

Sheriff Justice reviewed the stats for the prior month (See website for details). He reported that SROs will be working full time traffic over the summer. He provided some staff updates for his department. The Trustees thanked him for his department's assistance during the Memorial Day festivities.

Township residents/visitors' business/concerns:

None were presented.

Zoning Inspector Report:

Ms. Ward

- Permits Issued and Variance Requests:
 - Dallas and Carrie Erdmann – 13859 Robinson Rd – Variance Request
 - Winson Snelling – 11600 SR 736 – Variance Request
 - Steven McFaddin – 10174 SR 736 – Accessory Building
 - Ryan and Brooke Rausch – 17530 Robinson Rd – Accessory Building
 - Charles Scheiderer – 13425 SR 38 – Accessory Building
 - Hillary Carlson – 9976 SR 736 – Conditional Use Request
 - Geral Cox – 15109 Taylor Rd – In Ground Swimming Pool
- Nuisance Properties – Follow-up will take place in June.
- The monthly report was discussed.
- Beitel Pool Fence has until June 30th to comply. Will discuss at July meeting.
- Comprehensive Plan Update – Mr. Gruenbaum reported that the LUC requested that we delay until Fall as they are very busy with all the Data Center updates at this time. Mr. Gruenbaum will meet with the BZC Chairman and Vice-Chairwoman to discuss moving forward on the Request for Proposal.
- A discussion was held regarding how to handle the fees for a double purpose hearing; when both a Variance Request and a Conditional Use Permit are required by a resident. Mr. Gruenbaum moved to charge 1 fee for a double purpose meeting. Mr. Huber seconded the motion. Roll Call vote – Mr. Huber – Yes, Mr. Scheiderer – Yes, and Mr. Gruenbaum – Yes.

Pleasant Valley Fire District:

- Mr. Scheiderer distributed the monthly report.
- Indicated that costs in the future may go up.
- Union Township Fire department and contract were discussed. Mr. Scheiderer will ask Pleasant Valley Fire District about the potential coverage of more of our township.

Old Business

- 1) *Speed Sign* – Mr. Huber has set the sign out 2 times thus far.
- 2) *Township Website Traffic* – The monthly report was distributed via email. Mr. Huber shared highlights of the report.

- 3) *Richwood Bank Positive Pay* – No exceptions were reported for the month of May 12 – June 08, 2026.
- 4) *Cybersecurity Policy* – It was decided that the suggested policy from the OTA will be reviewed at the next meeting since the Prosecutors office has not yet provided their recommended policy. We will review the OTA version and the version provided by Millcreek Township to produce our own policy.
- 5) *2026 MORE Grant* – The grant application has been submitted to OTARMA with information on the application on the cost of the playground mulch. Ms. Priday reported waiting on response.
- 6) *2026 NCO Grant* – Ms. Priday reported the application to NCO for 2026 Darby Township Clean-up Day has been submitted. Mr. Rausch will handle the follow-up.
- 7) *The expiring fire levy was discussed.* It was reported a surplus of funds will be available to roll over from the current levy. A motion was made by Mr. Gruenbaum to wait on a new levy and let the current 1st fire levy (3 mil) expire and wait to see what is needed. Mr. Huber seconded the motion. Roll Call vote – Mr. Huber – Yes, Mr. Scheiderer – Yes, and Mr. Gruenbaum – Yes.
- 8) *BZA/BZC Secretary* – Amy Chapman presented her resume to the Trustees and expressed she is interested in the position. After some discussion, Mr. Huber made a motion to recommend Amy Chapman as the BZA/BZC Secretary @ \$100 per meeting to the individual zoning boards. Mr. Gruenbaum seconded the motion. Roll Call vote – Mr. Huber – Yes, Mr. Scheiderer – Yes, and Mr. Gruenbaum – Yes.
- 9) *Darby Township Building Sign* – The sign has been received. The Trustees will schedule a time to meet to install the new sign.
- 10) *Darby Blvd Culvert* – Mr. Gruenbaum gave an update and provided an estimate from Derrick Nicol that can be used to compare to the Union County Engineer proposal.
- 11) *Memorial Day* – Reported over 200 people fed on the green after the ceremony. The Trustees agreed to provide support for the village Fall Festival. Will be discussed as time approaches.
- 12) *Color Printer* – Mr. Rausch installed the new printer. He helped others get connected. The printer is in use.
- 13) *The final steps for the approved Resolution changes were discussed.* The changes become effective on June 11, 2026. Mr. Rausch reported that Brad, from LUC, indicated that the official copies may be a few days late due to the current workload. He indicated that if any issues arise due to this delay, to contact him. During discussion, Mr. Gruenbaum indicated that he would contact the LUC for input regarding updates to the Resolution regarding Pools.
- 14) *File Cabinets* – The quote was discussed. No action was taken at this time.
- 15) *Brown Cemetery Purchase Update* – The board has discussed in the past the interest in purchasing the lot at the corner of SR 736 and Scottslawn Rd where it is thought the cemetery knows and the “Brown Cemetery” was located. A request was made to Dave Cook to research a potential purchase. Mr. Cook provided details on his research and indicated the current owner is not interested in selling.
- 16) *Other Business*
 - Ms. Priday indicated that the annual Records Retention meeting needed to be scheduled. It was decided that Mr. Scheiderer, Ms. Priday, and Mr. Rausch would meet at 6:45AM prior to the June second meeting.

New Business

- 1) Mr. Rausch reported that he was contacted via email by Equitable Advisors, an alternative to Ohio Deferred Comp. The Trustees advised not to pursue any further discussion. Mr. Rausch will contact the representative.
- 2) The Chip and Seal Resolution presented by the Union County Engineers Office was discussed. Mr. Huber moved to approve the Resolution to Chip and Seal the Roads Project at \$54, 750.77. Mr. Gruenbaum seconded the motion. Roll Call vote – Mr. Huber – Yes, Mr. Scheiderer – Yes, and Mr. Gruenbaum – Yes.
- 3) Old Printer Disposition – Mr. Gruenbaum moved to sell Connie Priday the old printer for \$1. Mr. Huber seconded the motion. Roll Call vote – Mr. Huber – Yes, Mr. Scheiderer – Yes, and Mr. Gruenbaum – Yes.
 - NOTE: Subsequent to this motion and after the meeting, Connie Priday indicated she was not interested in the printer.
- 4) *Other Business*
 - *Connie Priday, Fiscal Officer, presented her letter of resignation effective June 30, 2026.*
 - *Due to seeing more insects inside the township hall this season, Ms. Priday was directed to contact Orkin and setup a treatment for the months of June, July, and August and then go back to quarterly treatments.*

Cemeteries

- *Mr. Scheiderer indicated that the trees along the side of the Mitchell Cemetery need trimmed. The Trustees will coordinate and get this done.*

Playground

- Mr. Huber provided the playground report to Mrs. Priday.

Management Reports

The monthly Management Reports were available for the Trustees to review and provide comments.

Roads

The Trustees completed the monthly road report.

Communications/Correspondence

Receipts

The receipts received May 12 – June 11, 2026, were reviewed.

Date	Source	Amount
May 19, 2026	Ohio Dept.of Commerce	\$1,389.50
May 22, 2026	Steven McFaddin	\$400.00
May 27, 2026	Eleanor Obert	\$50.00
May 27, 2026	Jeremy Fetter	\$50.00
May 27, 2026	Marysville Munic Court	\$1,702.51
May 28, 2026	Union County Auditor	\$16336.00
May 29, 2026	Hillary Carlson	\$550.00
May 29, 2026	Winson Snelling	\$550.00
May 29, 2026	Charlie Scheiderer	\$400.00
May 29, 2026	Ryan and Brooke Rausch	\$300.00
May 31, 2026	Interest – STAR Ohio	\$6,788.72
May 31, 2026	Bill Ahem	\$450.00
May 31, 2026	Interest – Primary	\$18.54
June 8, 2026	Viola Burns Estate	\$550.00
June 10, 2026	Dallas & Carrie Erdmann	\$550.00
June 10, 2026	Tonia Schwartz	\$300.00
June 10, 2026	Pamela Canavan	\$300.00

The Trustees and Fiscal Officer signed and dated the monthly Payroll Certification form.

Mr. Gruenbaum made a motion to pay bills. Mr. Huber seconded the motion. A unanimous vote followed.

Electronic transfer/Check#	Pay To	Purpose	Amount
66-2026	UNITED STATES TREASURY	Taxes	\$594.20
67-2026	School District	Taxes	\$113.35
68-2026	Ohio Treasurer of State	Taxes	\$140.26
76-2026	OPERS	Taxes	\$1,894.44
81-2026	AES Ohio	Electricity	\$233.09
82-2026	Verizon	Inspector Phone	\$38.13
83-2026	Rumpke	Trash	\$224.72
84-2026	Richwood Marketing	IT Services	\$154.99

85-2026	Treasurer Of State of Ohio	UAN	\$876.00
87-2026	Ohio Deferred Compensation	Employee Payments	\$230.00
93-2026	Union Rural Electric – URE	Electricity – Security Light	\$9.00
7205	Lisa Bambini	Void Check	-\$40.00
7210	Tyler Clemans	Void Check	-\$40.00
7301	Mike Rausch	Reimbursement – Printer	\$690.46
7302	The Copy Source, Inc.	Services	\$459.08
7303	Discount Portable Toilets	Memorial Day Service	\$209.00
7304	Connie Priday	Reimbursement	\$120.35
7305	Lighthouse Fellowship	Reimbursement for Memorial Day Food	\$524.32
7306	Tyler Clemans	BZA Pay + Reissued Check	\$160.00
7307	Nathan Cunningham	BZA Pay	\$80.00
7308	Mike Priday	BZA Pay (1 Chairman)	\$130.00
7309	Dennis Graham	BZA Pay (Chairman)	\$100.00
7310	Mark Marsh	BZA Pay	\$80.00
7311	Kris Vollrath	BZA Pay	\$80.00
7312	Mike Rausch	Zoning Secretary	\$300.00
7313	UCO Industries, Inc	File 13 Services	\$225.00
7314	Gavin Horn	Use of Loader for Clean Up Day	\$230.00
7315	Union County Military Family Support Group	Donation in name of Shaun Bailey – Memorial Day speaker	\$150.00
7316	Mike Rausch	Zoning Secretary	\$100.00
7317	David Huber	Reimbursement	\$10.69
7318	Union Township Trustees	1 st Half Fire 2026	\$17,500.00
7319	McAuliffe's Ace	Supplies	\$12.10
7320	FriendsOffice	Supplies	\$31.92
7321	Union County Records Office	Recording Fee	\$20.00
7322	Jacquelyn Ward	Mileage	\$75.00
7323	Tim Underhill	Mowing	\$2,432.76
7324	Jacquelyn Ward	Health Premium	\$538.04
7325	Mike Rausch	Health Premium	\$1,091.66
7326	James Scheiderer	Health Premium	\$298.60
7327	David Huber	Health Premium	\$1,077.00
7328	Connie Priday	Health Premium	\$435.90
7329	David Gruenbaum	Health Premium	\$230.00
7330	David Gruenbaum	Salary	\$1,063.33
7331	David Huber	Salary	\$974.58
7332	Connie Priday	Salary	\$1,416.51
7333	Michael Rausch	Salary	\$824.25
7334	James Scheiderer	Salary	\$1,033.89
7335	Jacquelyn Ward	Salary	\$811.03
7336	Lisa Bambini	Replacement Check – BZC	\$40.00

7337	Marysville Journal-Tribune	Public Notices	\$109.25
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I hereby certify that there is sufficient money appropriated and, in the Treasury, to pay the above bills.

The Trustees reviewed the monthly financial reports including the bank reconciliation, and signed the Governing Board Signature Form. Checks were noted to be in correct sequence.

Mr. Huber then moved to adjourn the meeting, and Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes. Mr. Gruenbaum – Yes. Motion passed and the meeting was adjourned.