

DARBY TOWNSHIP
May 11, 2026
MEETING MINUTES

The Darby Township Trustees met in regular session Monday, May 11, 2026 at 7:00 pm at the Darby Township Hall with the following township official's present: James Scheiderer, David Huber, David Gruenbaum, and Connie Priday. Also present were Jackie Ward, Mike Rausch, Dave and Peggy Dutcher, Joseph Grove (LUC), Brad Bodenmiller LUC, Steve Francis, Jen Plahovinsak, Andrea Weaver Union County Auditor, Thayne Gray Prosecutor Office, Casey Rausch Union County Engineer, Natalie Coleman, Union County Engineer, and Dan Gingerich.

Chairman Scheiderer called the meeting to order. The Pledge of Allegiance was recited.

The minutes from the April 21, 2026 meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Huber made a motion to approve the minutes as presented. Mr. Gruenbaum seconded the motion. Minutes were approved as presented.

Sheriff's Report:

Deputy Loudon reviewed the stats for the prior month (See website for details). He reported that the plan for the Memorial Day coverage should be available on 5/12 and he will email Mr. Huber with the details.

Township residents/visitors' business/concerns:

Andrea Weaver, Union County Auditor, discussed details on the current fire levies for Darby Township. Details regarding the estimated collections for the levies were provided. Ms. Weaver will provide details on a renewal and a renewal with an increase to the 3 mil effective rate. The details will be mailed to Ms. Priday, possibly by 5/12.

Zoning Inspector Report:

Ms. Ward

- Permits Issued and Variance Requests:
 - David and Rose Fischer – 15605 Scottslawn Road, Marysville – Ag Declaration
 - Charles Scheiderer, variance – 13425 St Rt 38, Marysville – Accessory Building
 - Steven McFaddin, variance – 10174 St Rt 736, Plain City – Accessory Building
 - John and Laura Deerwester, 15803 Scottslawn Road, Marysville, Ag Declaration
- It was determined that the term, "Ag Exemption" was not correct. Ms. Ward has been using the Ag Declaration document, which is correct per Mr. Gray, Union County Prosecutor Office.
- Nuisance Properties – All 4 properties have responded. Follow ups will take place in June 2026.
- The monthly report was discussed.

Pleasant Valley Fire District:

- Mr. Scheiderer distributed the monthly report. He indicated that he did not have any new information to share in regards to Union Township fire department. Information will be forthcoming.

Old Business

- 1) *Speed Sign* – Mr. Scheiderer will pick the sign up from Mr. Huber.
- 2) *Township Website Traffic* – The monthly report was distributed via email. Mr. Huber shared highlights of the report.
- 3) *Richwood Bank Positive Pay* – No exceptions were reported for the month of April 22 – May 11, 2026.
- 4) *Darby Blvd. Culvert* – Mr. Casey Rausch, Union County Engineers Office, discussed the Darby Blvd. culvert plans related to water flow and potential resolutions with the Trustees. It was decided to go with the original proposal. Mr. Rausch agreed and the work will proceed.
- 5) The script for Memorial Day duties was reviewed and approved.

- 6) *Memorial Day Program* – the program proof was reviewed. One correction was identified. Ms. Priday will email the correction to Marysville Printing and have them complete the request. Ms. Priday provided lists of the deceased veterans buried in our township to the presenters.
- 7) *May 9th Clean Up Day Items*
 - 4 dumpsters were filled
 - Trustees reported the process went well
 - The dumpster provider indicated that if used next year, they will need to make some changes on their part by not having drivers on call during the day.
 - May 8, 2027, will be the next Clean Up Day
 - Will need to block the use of the township hall that day for safety concerns.
 - Mr. Huber moved that Gavin Horn be reimbursed \$230 for the use of his loader during the Clean Up Days. Mr. Scheiderer seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – abstained. Motion passed.
- 8) *2026 MORE Grant* – The grant application has been submitted to OTARMA with information on the application on the cost of the playground mulch.
- 9) *2026 NCO Grant* – The application to NCO for 2026 Darby Township Clean up Day will be completed and submitted. Mr. Rausch will be handling this process.
- 10) *BZA/BZC Secretary* – Township resident Amy Chapman has expressed interest. Mr. Rausch has been corresponding with her, and he extended an invitation to attend the May 13 BZA hearing. Amy has indicated she will attend.
- 11) *Darby Township Building Sign* – Mr. Huber has ordered the new sign and it will be installed once it is received.
- 12) *Color Printer Options* – Mr. Rausch provided the results of his research. Two printers were recommended. Mr. Huber moved that the township purchase the recommended Brother branded printer with the purchase price not to exceed \$600. Mr. Gruenbaum seconded the motion. Roll Call Vote – Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Motion Passed. Mr. Rausch will purchase the printer and submit invoice for reimbursement.
- 13) *Other Business*
 - Mr. Bodenmiller, LUC, presented an example request that can be used by companies to submit a Qualifications for Proposal response for Darby Township's Comprehensive Plan. He provided some input on how the form should be modified and that the township should determine a list of at least 5 potential companies they would like to have submit qualifications. Mr. Gruenbaum will take action to meet with the BZC Chairperson and Vice Chairperson to work on this proposal. Information will be forthcoming.

New Business

- 1) Mr. Casey Rausch, Union County Engineers Office, presented Resolution details for 3 projects:
 - Durapatch on all Township roads - \$4,923.96
 - Grader Patch on Hidden Farm Road - \$1,931.51
 - Chip and Seal on a list of Township roads - \$54,750.77
 - i. Mr. Huber moved that the Resolution for the Durapatch work be accepted at the rate provided by Union County Engineer. Mr. Gruenbaum seconded the motion. Roll call vote was taken: Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Motion Passed.
 - ii. Ms. Priday circulated the Resolution for signatures and will submit to the Union County Engineer's Office.
 - Mr. Huber moved that the Resolution for the Grader Patch work be accepted at the rate provided by Union County Engineer. Mr. Scheiderer seconded the motion. Roll call vote was taken: Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Abstained, as he is a resident of Hidden Farm Road. Motion passed.
 - i. Ms. Priday circulated the Resolution for signatures and will submit to the Union County Engineer's Office.

- The discussion on the chip and seal work was tabled until the June meeting.
- 2) Linear Computer Assistance Proposal – Mr. Rausch, Assistant Fiscal Officer, indicated he reviewed the proposal and recommended that the township does not enter into the agreement as the services provided were more extensive than the township currently needs and also the cost may not be supported as there was not a need for month-to-month support. The Trustees discussed and will not pursue the agreement.
- 3) *Other Business*
 - The process to accept the Fiscal Officer resignation and subsequent appointment of a new Fiscal Officer was discussed. It was determined that a letter of resignation should be submitted at the first June 2026 meeting with the effective date as the last day of June 2026. A special meeting will be held on July 1, 2026 at 8:00AM to appoint the new Fiscal Officer. After the special meeting, paperwork will be delivered to Richwood Bank removing the previous Fiscal Officer from their documents and adding the newly appointed Fiscal Officer.
 - i. Ms. Priday will create a Resolution which will be completed as part of the special meeting and then taken to Richwood Bank giving them the official details of the actions taken.
 - Reimbursement of the retiring Fiscal Officer – A discussion was held on the possible need for assistance to the new Fiscal Officer after the current Fiscal Officer retires. Mr. Huber moved that a rate of \$40 per hour be used for reimbursement of the retiring Fiscal Officer when assisting the newly appointed Fiscal Officer. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Motion passed.

Cemeteries

Playground

- Mr. Huber provided the playground report to Mrs. Priday.

Management Reports

The monthly Management Reports were available for the Trustees to review and provide comments.

Roads

The Trustees completed the monthly road report.

Communications/Correspondence

Receipts

The receipts received April 21 – May 11, 2026 were reviewed.

Date	Source	Amount
April 21, 2026	Miller Building Group Stephen Stone	\$450.00
April 24, 2026	Treasurer of State of Ohio	\$20,840.32
April 24, 2026	Marysville Municipal Court	\$1,366.50
April 23, 2026	Ferguson Funeral Home	\$675.00
May 4, 2026	Charles Scheiderer	\$550.00
May 4, 2026	Steven McFaddin	\$550.00

The Trustees and Fiscal Officer signed and dated the monthly Payroll Certification form.

Mr. Gruenbaum made a motion to pay bills. Mr. Huber seconded the motion. A unanimous vote followed.

Electronic transfer/Check#	Pay To	Purpose	Amount
57-2026	OPERS	Monthly contribution	\$1,894.44
59-2026	Ohio Treasurer of State	Taxes	\$140.26
60-2026	School District	Taxes	\$113.35
61-2026	United States Treasury	Taxes	\$594.20
65-2026	Ohio Deferred Compensation	Monthly contribution	\$200.00
69-2026	AES Ohio	Electric bill – February – April	\$1,116.07
70-2026	Richwood Marketing	Website	\$29.99
71-2026	Google	Monthly emails	\$58.55
72-2026	Rumpke	Cemetery dumpster	\$123.28
73-2026	Rumpke	Cemetery dumpster	\$123.28
74-2026	Spectrum Business	Telephone/Internet	\$144.67
75-2026	URE	Electric	\$3.00
77-2026	URE	Electric	\$2.00
7261	Dennis Graham	BZA Chair	\$50.00
7262	Mike Rausch	BZA Secretary	\$100.00
7263	Mark Marsh	BZA mtg.	\$40.00
7264	Nathan Cunningham	BZA mtg.	\$40.00
7265	Margaret Beck	BZA mtg.	\$40.00
7266	Mike Priday	BZA mtg.	\$40.00
7267	Kris Vollrath	BZA mtg.	\$40.00
7268	Graphic Stitch	Signs	\$99.80
7269	Office of the Sheriff	Per contract	\$30,300.60
7270	Union Cty Township Officials Assoc.	Annual Dues	\$280.00
7271	Bunsold Excavating	Open/Close grave	\$525.00
7272	Jacquelyn Ward	Monthly mileage	\$75.00
7273	Tim Underhill	Mowing contract	\$2,432.76
7274	Fairbanks Music Boosters	Memorial Day participation	\$1,000.00
7275	Shaun Bailey	Memorial Day speaker	\$150.00
7276	Unionville Center Church	Memorial Day participation	\$150.00
7277	Lighthouse Fellowship Church	Memorial Day participation	\$150.00
7278	Marysville Journal Tribune	Legal notices	\$149.50
7279	McAuliffe's	Twp. Building supplies	\$33.98
7280	McAuliffe's	Twp. Building supplies	\$16.99
7281	Environmental Mgmt. Inc.	Playground mulch	\$2,888.31
7282	David Huber	Twp building sign	\$563.00
7283	Mike Rausch	May health ins. Premium reimbursement	\$1,091.66

7284	David Huber	May health ins. premium reimbursement	\$1,077.00
7285	Jacquelyn Ward	May health ins. Premium reimbursement	\$568.04
7286	James Scheiderer	May health ins. Premium reimbursement	\$298.60
7287	David Gruenbaum	May health ins. Premium reimbursement	\$230.00
7288	Connie Priday	May health ins. Premium reimbursement	\$435.90
7289	Union County Military Family Support	Memorial Day donation – from Fetty Honor guard participants	\$300.00
7290	Union Township Trustees	VOID	\$17,500.00
7291	David Gruenbaum	May monthly salary	\$1,063.33
7292	David Huber	May monthly salary	\$974.58
7293	Connie Priday	May monthly salary	\$1,416.51
7294	Michael Rausch	May monthly salary	\$824.25
7295	James Scheiderer	May monthly salary	\$1,033.89
7296	Jacquelyn Ward	May monthly salary	\$811.03
7297	Smith's Roll Off Container Service	Clean up day dumpsters	\$3,200.00
7298	Orkin	Quarterly service	\$83.52
7299	Connie Priday	Clean up day lunch for Trustees	\$35.98
7300	Union Cty Township Officials Assoc.	Dues – Zoning Inspector	\$25.00

I hereby certify that there is sufficient money appropriated and, in the Treasury, to pay the above bills.

The Trustees reviewed the monthly financial reports including the bank reconciliation, and signed the Governing Board Signature Form. Checks were noted to be in correct sequence.

Mr. Huber moved the board enter into Executive Session to discuss imminent litigation. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Motion passed.

Upon discovering a township resident was not given the opportunity to speak, Mr. Huber moved that the motion to move to Executive session be rescinded. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Motion passed. Executive session was not entered.

Once the resident's question was addressed, Mr. Huber moved the board enter into Executive Session to discuss imminent litigation. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Motion passed. Execution Session began at 9:12 pm on May 11, 2026. Upon completion of the discussion Mr. Huber moved the session end. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. The session ended at 9:24 pm on May 11. 2026

Mr. Huber moved the board enter into Executive Session under G6 to discuss security. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Executive session

began at 9:25 pm on May 11, 2026. Upon completion of the discussion Mr. Huber moved the session end. Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. The session ended at 9:46 pm on May 11, 2026.

Mr. Huber then moved to adjourn the meeting, and Mr. Gruenbaum seconded the motion. Roll call vote was taken. Mr. Huber – Yes, Mr. Scheiderer – Yes. Mr. Gruenbaum – Yes. Motion passed and the meeting was adjourned.