

DARBY TOWNSHIP
June 22, 2026
MEETING MINUTES

The Darby Township Trustees met in regular session Monday, June 22, 2026, at 8:00 am at the Darby Township Hall with the following township official's present: James Scheiderer, David Huber, David Gruenbaum, and Connie Priday. Also present was Mike Rausch.

Chairman Scheiderer called the meeting to order. The Pledge of Allegiance was recited.

The minutes from June 8, 2026, meeting of the Darby Township Trustees were emailed to all Trustees prior to the meeting. Mr. Huber made a motion to approve the minutes as presented. Mr. Gruenbaum seconded the motion. Minutes were approved as presented. The minutes for the hearing to consider the recommendations from the BZC for changes in the Zoning Resolution were signed, as they were approved at the June 8 meeting.

Sheriff's Report:

No representative was present from the Sheriff's office.

Township residents/visitors' business/concerns:

None were present.

Zoning Inspector Report:

Zoning Inspector was not present.

- The pond that was constructed at 15254 Robinson Rd was discussed. Union County Soil and Water were to meet with the owner.

Old Business

- 1) Richwood Bank Positive Pay – No exceptions were reported since the June 08, 2026, meeting.
- 2) Cybersecurity Policy
 - A policy was reviewed.
 - Mr. Huber moved to accept a Resolution of the Darby Township, Union County Cybersecurity Policy to be effective June 30, 2026. Mr. Gruenbaum seconded the motion. Mr. Huber – Yes, Mr. Scheiderer – Yes, Mr. Gruenbaum – Yes. Resolution accepted.
- 3) 2026 MORE Grant – Waiting on response.
- 4) 2026 NCO Grant – Waiting on response.
- 5) BZA/BZC Secretary
 - Mr. Rausch reported that Amy Chapman accepted the Zoning Secretary position.
 - Mr. Rausch meeting with Ms. Chapman on Wednesday, June 24 to begin the transition of responsibilities.
 - Mr. Gruenbaum will discuss with Ms. Peggy Beck if she wants to continue on the BZA board due to some personal issues.
 - Mr. Huber to discuss with Ms. Lisa Bambini the need for her SSN and 1099 to be on the BZC alternate board member. This is an Audit finding/requirement.
- 6) Darby Township Building Sign
 - Some material is required to properly hang the sign.
 - Trustees discussed options.
 - Trustees will pick up the material and schedule a time to install.
- 7) File Cabinets
 - Mr. Rausch explained that some files for the current year are required to be stored at the FO residence as the monthly duties require them to be readily available. Asked if a fireproof safe should be used to store them at a residence. Also noted the checks need to be locked up.

- Trustees discussed and instructed Mr. Rausch to research cost and availability of a fireproof, lockable file cabinet.
- 8) Pool Resolution Updates – LUC to provide a recommendation within 30 days.
- 9) Old Printer
- Mr. Huber to research options for disposal.
- 10) Other Business
- None

New Business

- 1) Ms. Priday asked if the Township would want to show gratitude to the LUC for all the support and assistance they provided to our Organization for the Trustees, Zoning Inspector, and Zoning boards.
 - Trustees discussed and decided this was a good idea. Per the LUC website there are 5 employees.
 - The Trustees indicated that they would determine a date and one of them would pick up something (i.e. pizza) for lunch and submit receipts for reimbursement.
- 2) Other Business
 - Mr. Huber presented a document outlining tasks/responsibilities for the Memorial Day celebration and asked Ms. Priday to update contact information for the person(s) responsible for each task. The updates were made and Ms. Priday provided back to Mr. Huber prior to the end of the meeting.
 - A special meeting will be held on July 1, 2026, at 8:00 am to appoint a new Fiscal Officer.
 - Mr. Huber gave an update on the township hall parking lot in regards to drainage and paving.

Cemeteries

- Mr. Huber reported he did some minor tree trimming, but more extensive work is still required. Trustees indicated they would schedule a time to complete.
- Mr. Scheiderer reported that the stone cleaning is approximately 50% complete. You can tell which stones have been cleaned by the orange flags that have been bent over by the cleaner.

Roads

- The Trustees indicated the Roads Report will be completed at the first meeting of the month.
- No additional discussion

Communications/Correspondence

Receipts

The receipts received June 2 – June 22, 2026, were reviewed.

Date	Source	Amount
June 2, 2026	Moore Brothers – Bill Ahem	\$450.00
June 8, 2026	Euffinger Law Office – Viola Burns	\$550.00
June 10, 2026	Epic & Co. – Dallas & Carrie Erdmann	\$550.00
June 10, 2026	Pamela Canavan	\$300.00
June 10, 2026	Tonya Schwartz	\$300.00
June 16, 2026	John W. Wolfe	\$300.00
June 16, 2026	Bryant & Aubre Huber	\$450.00
June 16, 2026	P&D – Mike & Natalie McKay	\$550.0

Mr. Gruenbaum made a motion to pay bills. Mr. Huber seconded the motion. A unanimous vote followed.

Electronic transfer/Check#	Pay To	Purpose	Amount
87-2026	Ohio Deferred Compensation	Contributions	\$230.00
95-2026	AES Ohio	Electricity	\$156.50
96-2026	Verizon	Inspector Phone	\$38.13
97-2026	Spectrum Business	Phone	\$144.67
7338	FriendsOffice	Supplies	\$85.10
7339	Auditor of State	Audit Payment	\$1,440.00
7340	Mike Rausch	BZA Secretary	\$100.00
7341	Dennis Graham	BZA Chairman	\$50.00
7342	Mark Marsh	BZA Board	\$40.00
7343	Nathan Cunningham	BZA Board	\$40.00
7344	Mike Priday	BZA Board	\$40.00
7345	Kris Vollrath	BZA Board	\$40.00
7346	Tyler Clemans	BZA Board	\$40.00
7347	Karen Huber	TH Cleaning	\$100.00

I hereby certify that there is sufficient money appropriated and, in the Treasury, to pay the above bills.

Checks were noted to be in correct sequence.

Mr. Huber then moved to adjourn the meeting, and Mr. Gruenbaum seconded the motion. Roll call vote was taken.
Mr. Huber – Yes, Mr. Scheiderer – Yes. Mr. Gruenbaum – Yes. Motion passed and the meeting was adjourned.